**RMA 申请表**

RMA 单号:

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| 销售负责人:  确认签名: 日期: | | | | | | | | | | |
| 客户名称: |  | | | 客户编号： |  | | 产品类型 | | ■销售 □样品 | |
| 是否返修/补货: | ■是 □否 | | | 退回日期: |  | | | | | |
| 客户联系方式： | | |  | | | | | | | |
| 产品型号 | | | 描述 | | | 退回数量 | | 原始合同号 | | 备注 |
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| 产品退回原因描述: | |  | | | | | | | | |
| 客户确认:  确认人: 日期: | | | | | | | | | | |
| 维修情况说明: | | | | | | | | | | |
| 品质部确认：  确认人: 日期： | | | | | | | | | | |

备注:

1. 单号命名规则：RMA#+年月日+3位流水号
2. 本表单一式三份，请随货提供，我司仓库需见此单据收货.
3. 我司收货地址：深圳市龙华新区大和路硅谷动力清湖园A4栋3楼